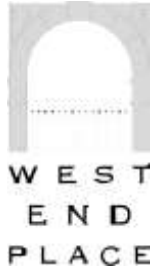


150 STANIFORD STREET
BOSTON, MA 02114



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COMMUNITY ROOM RESERVATION AGREEMENT

I, _____, of Unit # _____ wish to reserve the Community Room on _____, for the purpose of _____.

(Date) *(Type of Event)*

I hereby agree to meet the following conditions and responsibilities:

1. To hold the event in a peaceful manner, respecting the rights of other residents and their guests in the building, maintaining an appropriate noise level at all times.
2. To confine my event to the Community Room, kitchen, and restroom. I will insure that my guest do not enter the elevators or lobby areas except to enter and exit the event. All guest are to enter and exit by the front lobby door. Under no circumstances will I allow access to any other part of the building, garage, service area or courtyard
3. To keep food and beverages confined to the Community Room and kitchen
4. To properly bag trash, understanding that I may place it in the kitchen for disposal by the cleaning crew.
5. To clean the Community Room, kitchen and restroom and restore them to the condition they were prior to the event. I understand that I may arrange for cleaning through the Management Office, in advance, for \$18.00 per hour (circumstances permitting).
6. To conclude my event by no later than 11:00 pm.
7. To prohibit smoking.
8. To prohibit the consumption of alcoholic beverages in any "common" area.
9. To accept full responsibility for the behavior of my guest and pay for any damages that may occur during my use of the facility. This includes, but not limited to, doors, windows, walls, rugs, floor, counters, cabinets, appliances, restroom, and any other property belonging to West End Place or another party. I understand that I will be charged the full cost to repair or replace any item damaged by me or my guest and that my deposit of \$100.00 is refundable only after confirmation that no damages occurred and that no additional cleaning is/was required. I understand that while on the property, all guests are bound to the same Rules & Regulations as every other resident and their guest(s) and I shall be held equally accountable for their actions and/or failure to adhere to the Rules & Regulations of West End Place.

MANAGED BY MALONEY PROPERTIES, INC.

EQUAL HOUSING OPPORTUNITY / EQUAL OPPORTUNITY EMPLOYER

